



## How to schedule a temple session on-line

- Go to: [churchofjesuschrist.org](http://churchofjesuschrist.org)
- Go to: Temples – down on the left side
- Go to: Appointments – down on left side
- Sign in with your church user name and password. Click Verify.

Schedule An Appointment will come up with Salt Lake Temple because that is our assigned temple.

- Click on Select a Different Temple
- Type in the temple you want to attend.
- When the name of the temple shows up Click on Select this Temple
- Schedule An Appointment comes up with Select Ordinance
- Select the ordinance you want to perform. You can only make one reservation for each of the ordinances you want to perform at that temple.

Once you have performed that ordinance you can schedule another appointment for that ordinance at that temple.

However, you can reserve that same ordinance at different temples.

Under Select Date it will show the current date. Scroll down the list of times available to see if there are any openings.

- If you do not want the current date, click on calendar icon at far right. It will show other dates for that month. Click on the date you want. If there is a date in a dark blue circle that means there are seats available. Scroll down the list.
- Choose the time you want. At the bottom of the page check box that you agree to follow the guidelines. Then click on Schedule Appointment.